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## Chalfont St Giles Parish Council 2023/2024

### Bank - Cash and Investment Reconciliation as at 28 April 2023

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#### Confirmed Bank & Investment Balances

##### Bank Statement Balances

28/04/2023	Current Account	1,000.00
28/04/2023	Reserve Account 1	484,964.68
28/04/2023	Reserve Account 2	4,133.69
28/04/2023	Building Society	188,584.15
28/04/2023	Staff Salaries	0.00
28/04/2023	Petty Cash	285.21
28/04/2023	Hampshire Trust Bank	86,427.15
28/04/2023	Public Sector Deposit Fund	85,000.00

**850,394.88**

##### Other Cash & Bank Balances

**0.00**

**850,394.88**

##### Unpresented Payments

**2,547.17**

##### **Closing Balance**

**847,847.71**

##### All Cash & Bank Accounts

1	Current/Reserve Account	485,964.68
2	Reserve Account 2	4,133.69
3	Building Society	188,584.15
4	Staff Salaries	-2,547.17
5	Petty Cash	285.21
6	Hampshire Trust Bank	86,427.15
7	CCLA	85,000.00
8	Redwood Bank	0.00

Other Cash & Bank Balances **0.00**

**Total Cash & Bank Balances** **847,847.71**

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02/06/2023

## Chalfont St Giles Parish Council 2023/2024

11:22

Cashbook transactions totalling £500.00 or more  
for the period 01/04/2023 to 30/04/2023

Payments

<u>Cb No</u>	<u>Bank Account Name</u>	<u>Month</u>	<u>Date</u>	<u>Payment Ref</u>	<u>Payee Name</u>	<u>Amount</u>
1	Current Bank Accounts	1	19/04/2023	DD	NPower	936.10
1	Current Bank Accounts	1	25/04/2023	OP1216	Wernick 	12,717.00
1	Current Bank Accounts	1	25/04/2023	OP1216	Wernick	12,717.00
1	Current Bank Accounts	1	25/04/2023	OP1208	Origin Amenity Solutions	697.74
1	Current Bank Accounts	1	25/04/2023	OP1211	George Brown Ltd	20,340.00
1	Current Bank Accounts	1	25/04/2023	OP1213	BALC	960.74
4	Staff Salaries	1	25/04/2023	OP1218	redacted	1,687.69
4	Staff Salaries	1	25/04/2023	OP1219	redacted	2,638.78
4	Staff Salaries	1	25/04/2023	OP1220	redacted	2,140.11
4	Staff Salaries	1	25/04/2023	OP1221	HMRC	2,547.17
4	Staff Salaries	1	25/04/2023	OP1222	Buckinghamshire Council	2,620.29
1	Current Bank Accounts	1	28/04/2023	Payroll	Staff Salaries	11,631.44

Receipts

<u>Cb No</u>	<u>Bank Account Name</u>	<u>Month</u>	<u>Date Banked</u>	<u>Amount Banked</u>
1	Current Bank Accounts	1	04/04/2023	7,323.61
1	Current Bank Accounts	1	04/04/2023	127,043.00
1	Current Bank Accounts	1	28/04/2023	1,740.00
1	Current Bank Accounts	1	28/04/2023	1,000.00
1	Current Bank Accounts	1	28/04/2023	5,728.93
4	Staff Salaries	1	28/04/2023	11,631.44

Receipts for Month 1				Nominal Ledger Analysis			
Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount Transaction Detail
Balance Brought Fwd :		390,943.12					390,943.12
DP Banked: 01/04/2023		1.00					
DP Community Library		1.00			1160	110	1.00 Rent
DP Banked: 04/04/2023		7,323.61					
DP Buckinghamshire Council		7,323.61			1600	200	7,323.61 Devolved Services Payment
Dp Banked: 04/04/2023		287.55					
Dp Public Sector Deposit Fund		287.55			1090	100	287.55 Interest PSDF/CCLA
DP Banked: 04/04/2023		127,043.00					
DP Buckinghamshire Council		127,043.00			1076	100	127,043.00 Precept 1/2
DP Banked: 21/04/2023		281.87					
DP Bucks Healthcare Trust		281.87			1110	100	281.87 Recharge Library Ins 22/23
DP Banked: 28/04/2023		1,740.00					
DP National Lottery		1,740.00			1100	100	1,740.00 Grant for Coronation
DP Banked: 28/04/2023		1,000.00					
DP Cluttons		1,000.00			1140	100	1,000.00 Mast Rental
DP Banked: 28/04/2023		5,728.93					
DP HMRC		5,728.93			105		5,728.93 VAT Reclaim
DP Banked: 28/04/2023		354.33					
DP Nat West		354.33			1090	100	354.33 Interest Nat West
Total Receipts for Month		143,760.29	0.00	0.00			143,760.29
Cashbook Totals		534,703.41	0.00	0.00			534,703.41

Payments for Month 1				Nominal Ledger Analysis					
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
11/04/2023	BT	DD	127.17		21.19	4015	100	105.98	Phone, Broadband, mobile
17/04/2023	Bankline Nat West	DD	42.15			4090	100	42.15	Bank Charges
19/04/2023	NPower	DD	936.10		156.02	4045	100	780.08	Lighting electricity
25/04/2023	Rural Services Partnership	OP1209	138.00		23.00	4065	100	115.00	Subs Rural Town Market Group
25/04/2023	CSG Village Show	OP1217	350.00			4080	100	350.00	Litter Picker for Street Party
25/04/2023	Smartwheelie.co.uk	OP1214	195.00			4145	100	195.00	Wheely bin stickers
25/04/2023	Lamps and Tubes Illuminations	OP1212	95.88		15.98	4145	100	79.90	Coronation Lamp Decoration
25/04/2023	Fuel Genie	OP1210	60.08		10.01	4335	200	50.07	Petrol and Diesel
25/04/2023	Wernick	OP1216	12,717.00		2,119.50	4305	200	10,597.50	welfare Cabin
						350	0	-10,597.50	welfare Cabin
						6000	200	10,597.50	welfare Cabin
25/04/2023	Wernick	OP1216	-12,717.00		-2,119.50	4305	200	-10,597.50	Welfare Cabin
						350	0	10,597.50	Welfare Cabin
						6000	200	-10,597.50	Welfare Cabin
25/04/2023	Wernick	OP1216	12,717.00		2,119.50	4305	200	9,002.50	Welfare Cabin
						350	0	-9,002.50	Welfare Cabin
						6000	200	9,002.50	Welfare Cabin
						4305	200	1,595.00	Welfare Cabin
25/04/2023	Yaldens	OP1207	378.52		61.14	4340	200	298.20	Sundries
						4300	200	19.18	Sundries
25/04/2023	Origin Amenity Solutions	OP1208	697.74		116.29	4415	200	581.45	Wildflower seeds
25/04/2023	George Brown Ltd	OP1211	20,340.00		3,390.00	4310	200	16,950.00	Kubota Mower
						340	0	-16,950.00	Kubota Mower
						6000	200	16,950.00	Kubota Mower
25/04/2023	DCK Accounting Solutions	OP1213	54.00		9.00	4090	100	45.00	Payroll
25/04/2023	BALC	OP1213	960.74			4065	100	599.76	Subscriptions BMKALC
						4065	100	360.98	Subscriptions NALC
28/04/2023	Nat West Bank	DD	8.63			4090	100	8.63	Bank Charges
28/04/2023	Castle Water	DD	6.28			4315	200	6.28	Cemetery Water
28/04/2023	Staff Salaries	Payroll	11,631.44			216		11,631.44	Payroll April 23
Total Payments for Month			48,738.73	0.00	5,922.13			42,816.60	
Balance Carried Fwd			485,964.68						
Cashbook Totals			534,703.41	0.00	5,922.13			528,781.28	

Receipts for Month 1				Nominal Ledger Analysis				
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked: 28/04/2023	11,631.44						
Payroll	Current Bank Accounts	11,631.44			200		11,631.44	Payroll April 23
Total Receipts for Month		11,631.44	0.00	0.00			11,631.44	
Balance Carried Fwd		2,547.17						
Cashbook Totals		14,178.61	0.00	0.00			14,178.61	

Payments for Month 1				Nominal Ledger Analysis					
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :			2,544.57					2,544.57	
25/04/2023	redacted	OP1218	1,687.69			4000	100	1,687.69	Staff Salaries
25/04/2023	redacted	OP1219	2,638.78			4000	100	2,638.78	Staff Salaries
25/04/2023	redacted	OP1220	2,140.11			4000	100	2,140.11	Staff Salaries
25/04/2023	HMRC	OP1221	2,547.17			4000	100	2,547.17	PAYE
25/04/2023	Buckinghamshire Council	OP1222	2,620.29			4000	100	2,620.29	LGPS
Total Payments for Month			11,634.04	0.00	0.00			11,634.04	
Cashbook Totals			14,178.61	0.00	0.00			14,178.61	

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 General Administration</u>								
1076 Precept	127,043	127,043	254,086	127,043			50.0%	
1090 Interest Received	642	642	3,500	2,858			18.3%	
1100 Donations/Grants Received	1,740	1,740	10,000	8,260			17.4%	
1110 Recharge -Insurance	(3,528)	(3,528)	1,700	5,228			(207.5%)	
1120 Rent - Sports Clubs	0	0	20	20			0.0%	
1140 Rent - O2 (UK) Ltd	1,000	1,000	1,000	0			100.0%	
1165 Rent -SSE Mast	0	0	9	9			0.0%	
1200 Market/Car Park Contributions	0	0	5,000	5,000			0.0%	
4000 Staff Costs	(11,634)	(11,634)	(163,800)	152,166		152,166	7.1%	
4005 Staff Training	0	0	(1,500)	1,500		1,500	0.0%	
4008 Staff Uniform	0	0	(500)	500		500	0.0%	
4010 Travelling Expenses	0	0	(500)	500		500	0.0%	
4015 Phone, broadband, mobile, post	(106)	(106)	(1,500)	1,394		1,394	7.1%	
4020 Stationery & Office Equipment	0	0	(1,500)	1,500		1,500	0.0%	
4025 Room Hire	0	0	(1,000)	1,000		1,000	0.0%	
4035 Audit Fee	0	0	(1,500)	1,500		1,500	0.0%	
4040 Insurance	0	0	(10,000)	10,000		10,000	0.0%	
4045 Lighting	(780)	(780)	(14,000)	13,220		13,220	5.6%	
4050 War Memorial	0	0	(1,000)	1,000		1,000	0.0%	
4055 Fire Extinguishers	0	0	(300)	300		300	0.0%	
4060 Chairman's Allowance	0	0	(100)	100		100	0.0%	
4065 Subscriptions	(1,076)	(1,076)	(3,000)	1,924		1,924	35.9%	
4070 Newsletter & Publicity	0	0	(500)	500		500	0.0%	
4075 Election Expenses	0	0	(2,000)	2,000		2,000	0.0%	
4080 Grants	(350)	(350)	(6,000)	5,650		5,650	5.8%	
4090 General Expenses	(96)	(96)	(2,000)	1,904		1,904	4.8%	
4100 Legal Expenses	0	0	(2,000)	2,000		2,000	0.0%	
4105 BC Car Park Fees	0	0	(12,200)	12,200		12,200	0.0%	
4110 Office Rental	0	0	(7,500)	7,500		7,500	0.0%	
4135 Data Protection	0	0	(500)	500		500	0.0%	
4140 Village Promotions	0	0	(1,000)	1,000		1,000	0.0%	
4145 Commemorations	(633)	(633)	(5,000)	4,367		4,367	12.7%	
<u>110 Library</u>								
1160 Rent - Library	1	1	1	0			100.0%	
4200 Library	0	0	(1,000)	1,000		1,000	0.0%	
<u>200 General Open Spaces</u>								
1150 Rent BLAA	(10)	(10)	5	15			(200.0%)	
1400 Recharge -Electricity	(18,904)	(18,904)	5,000	23,904			(378.1%)	
1405 Recharge -Water	(3,328)	(3,328)	1,200	4,528			(277.3%)	

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1415 Recharge-Effluent	(1,354)	(1,354)	760	2,114			(178.2%)	
1425 Recharge - Works	0	0	500	500			0.0%	
1600 Devolved Services Payments	7,324	7,324	6,719	(605)			109.0%	
4300 Fertiliser & Materials	(19)	(19)	(2,000)	1,981		1,981	1.0%	
4305 Machinery & Equipment	(10,598)	(10,598)	(5,000)	(5,598)		(5,598)	211.9%	9,003
4310 Motor Vehicles	(16,950)	(16,950)	(3,000)	(13,950)		(13,950)	565.0%	16,950
4315 Water Charges	(6)	(6)	(2,500)	2,494		2,494	0.3%	
4320 Building Maintenance	0	0	(2,500)	2,500		2,500	0.0%	
4325 Electricity	0	0	(10,000)	10,000		10,000	0.0%	
4335 Petrol/Diesel	(50)	(50)	(5,000)	4,950		4,950	1.0%	
4340 Children's Play Areas	(298)	(298)	(3,000)	2,702		2,702	9.9%	
4345 Dog Waste Bins	0	0	(1,500)	1,500		1,500	0.0%	
4350 Hire of Equipment	0	0	(600)	600		600	0.0%	
4355 Contract Work	0	0	(2,000)	2,000		2,000	0.0%	
4360 Allotments - Repair	0	0	(900)	900		900	0.0%	
4370 Pond - Stone End	0	0	(1,000)	1,000		1,000	0.0%	
4375 Seats	0	0	(800)	800		800	0.0%	
4385 Christmas	0	0	(6,000)	6,000		6,000	0.0%	
4390 Trees	0	0	(3,000)	3,000		3,000	0.0%	
4395 Multi-sport ballcourt	0	0	(300)	300		300	0.0%	
4400 CCTV Scheme	0	0	(1,500)	1,500		1,500	0.0%	
4410 Heritage Trail	0	0	(1,000)	1,000		1,000	0.0%	
4415 Flowers	(581)	(581)	(2,000)	1,419		1,419	29.1%	
<u>210 Cemetery</u>								
1500 Cemetery Income	0	0	5,000	5,000			0.0%	
4500 Cemetery	0	0	(1,000)	1,000		1,000	0.0%	
Grand Totals:- Income	110,625	110,625	294,500	183,875			37.6%	
Expenditure	43,177	43,177	294,500	251,323	0	251,323	14.7%	
Net Income over Expenditure	<u>67,448</u>	<u>67,448</u>	<u>0</u>	<u>(67,448)</u>				
plus Transfer from EMR	25,952	25,952						
Movement to/(from) Gen Reserve	<u>93,400</u>	<u>93,400</u>						



## Earmarked Reserves

	<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
320	Capital Reserve	612.91		612.91
330	EMR Footway Lighting	154,300.00		154,300.00
332	EMR Stone End	4,000.00		4,000.00
334	EMR Cemetery	18,000.00		18,000.00
336	EMR Play Areas	59,500.00		59,500.00
338	EMR Back Orchard	2,500.00		2,500.00
340	EMR Machinery & Equipment	31,000.00	-16,950.00	14,050.00
342	EMR Motor Vehicle	7,000.00		7,000.00
344	EMR Multisport Ballcourt	14,800.00		14,800.00
346	EMR Library	28,000.00		28,000.00
348	EMR Tractor Fund	13,985.00		13,985.00
350	EMR Tractor Shed	9,002.50	-9,002.50	0.00
352	EMR Office Equipment	9,626.00		9,626.00
354	EMR Village Improvement Fund	211,575.62		211,575.62
356	EMR Tennis Court	10,000.00		10,000.00
358	EMR War Memorials	10,000.00		10,000.00
360	EMR Repairs & Renewals	1,500.00		1,500.00
362	EMR Contingency Fund	0.00		0.00
364	EMR MVAS Signs	7,000.00		7,000.00
366	EMR Election	3,400.00		3,400.00
368	EMR Trees	1,000.00		1,000.00
370	EMR Pond	38,113.80		38,113.80
372	EMR Disability Paths	0.00		0.00
374	EMR Nora Blacklock Legacy	2,640.00		2,640.00
376	EMR COVID 19	0.00		0.00
380	EMR Parking	1,988.89		1,988.89
382	EMR Meeting Room	757.00		757.00
384	EMR Pensions Deficit	0.00		0.00
386	EMR Club Lease Renewals	10,000.00		10,000.00
388	EMR CIL	0.00		0.00
390	EMR Neighbourhood Plan	2,000.00		2,000.00
392	EMR Heritage	1,000.00		1,000.00
		<u>653,301.72</u>	<u>-25,952.50</u>	<u>627,349.22</u>