CHALFONT ST GILES PARISH COUNCIL

A meeting of the Parish Council was held in The Gardens Association Hall, School Lane in Chalfont St Giles on Wednesday 1 March 2023 at 8.00pm.

Present:Councillor G Patrick(Chairman), Councillor D Bray, Councillor J Chamberlain, Councillor G Kirkby, Councillor R Gill, Councillor R Massey, Councillor T Patrick-Smith, Councillor M Phillips, Councillor N Sebba, Councillor J Webster and the Clerk.

**Public Forum**

Councillor Santokh Chhokar and Councillor Jonathan Rush the chairman and vice chairman of the Denham, Gerrards Cross and the Chalfonts Community Board attended the meeting to update the Parish Council on the Community Boards. The budget for the current year was £114K and £105K has been allocated with £8.6k left or earmarked for projects. The Community Board is not just about funding, it is about connecting with the community. The priorities for 2023/24 are community safety, infrastructure and highways, health and wellbeing and sustainability (environment, economic, social and community). Most meetings will be held online. The board is working on initiatives and issues that cross the borders of Town and Parish Councils. There will be a monthly newsletter.

1. **Apologies for absence:** Councillor J Lomas and Councillor J Ryman
2. **Declarations of Interest:** None.
3. **Minutes of the meetings held on 1 February 2023 06/23:** Were agreed and signed in meeting.
4. **Clerks Notes:** Noted.
5. **Correspondence:**
	1. **Letter from Millen Homes re Land at the rear of Old Beams:** The property developer has had to withdraw their planning application for rented and shared ownership homes as they could not make the model work within Buckinghamshire Councils framework. A new application will be submitted for rental homes and a number of market cost properties.
	2. **Letter from residents of Roughwood lane requesting traffic calming:** This matter was being led by the Community Boards covering the area. The Parish Council have not allocated funds for this work in the 2023/24 budget, however if the Community Board fund the Project Initiation Document (PID) then, when the results are known the Council will examine the results and at that time consider whether to fund the proposed works from the 2024/25 budget.
6. **Correspondence after the agenda was circulated.**
	1. **Email from Millen Homes re Land to the rear of Old Beams. The original planning application was withdrawn because the wording of the S106 agreement could not be agreed. A new application would be submitted through planning for 10 rented properties and 4 market rate properties:** Noted.
	2. **Request from Chalfont St Giles Scouting Group to be involved in The Big Help Out on Monday 8 May:** Agreed.
	3. **Letter from Buckinghamshire Council re adoption of the street lighting on the Village Green:** Noted.
	4. **Request from the Local Government Boundary Commission for further consultation re Chalfont St Peter Ward:** This will be added to the next Council agenda.
7. **Reports from committees**
	1. **Planning Committee minutes for meeting 15 February 2023 07/23:** Proposed by Councillor Bray and seconded by Councillor Patrick-Smith, all agreed.
	2. **Open Spaces and Amenities Committee minutes for meeting 15 February 2023 08/23:** Proposed by Councillor Phillips and seconded by Councillor Chamberlain, all agreed.
	3. **Finance and General Purposes Committee minutes for meeting 27 February 2023 09/23:** Proposed by Councillor Kirkby and seconded by Councillor Sebba, all agreed.
8. **Standing items:**
	1. **HS2 Updates:** No updates
	2. **Devolved Services:** The new Devolved Services Contract for 2023/24 was signed in the meeting.
	3. **Reports from outside organisations:** Councillor Chamberlain informed the Council that land belonging to the Shelly Shakman Trust on Deanway had been sold with planning permission for a four bedroomed house.
	4. **News for inclusion in future publications:** Information about the new playground.
	5. **Pond and Riverside Walk updates:** A meeting with Buckinghamshire Council has been arranged. Information has been provided regarding the cleaning of the interceptor tanks but this does not concur with the six monthly schedule as the last report was created in February 2021.
	6. **Updates from the Community Boards:** See Public Forum.
	7. **Items of importance from social media:** Councillor Phillips raised awareness of antisocial behaviour (ASB) in Hodgemoor Woods at the end of Bottrells Lane. Although this is not within the Parish, the paraphernalia associated with the ASB has an effect on many of our residents. The Clerk will raise this with the Clerk of Coleshill Parish Council, the police and the Forestry Commission as well as Buckinghamshire Council.
9. **Current matters:**
	1. **To agree and adopt an updated sickness and attendance policy:** This was agreed.
	2. **To agree the submission document for the Chalfont St Giles settlement review for the Buckinghamshire Council Local Plan:** The document was agreed for submission to Buckinghamshire Council.
	3. **To agree the submission document for an infrastructure baseline for the Buckinghamshire Local Plan:** The document was discussed and the Clerk will complete and circulate before submission.
	4. **To discuss the Buckinghamshire Local Cycling and Walking Infrastructure Plan:** The Clerk had been informed that this was a community board request and the Parish Council request would be sent later in the year**.** The Council agreed that there should be a footpath/cycle path from Chalfont St Giles to Amersham and to Chalfont St Peter running along the A413. This would enable residents to walk or cycle to the nearby villages. This is important since the bus service along this route was terminated.
	5. **To agree a contractor for Street Lighting:** The Finance and General Purposes Committee had examined the tender documents and selected Sparkx to be the new contractor. The Council agreed with this selection. The new contract would begin on 1 April 2023 and run for 3 years.
	6. **To agree the asset register and risk assessment for the Parish Council:** The register was agreed but would need to be amended to take into account the new street lighting.
10. **To review the finance documents for January 2023:** The documents had been circulated prior to the meeting and were agreed.
11. **Items for future agendas:**
	1. **Councillor Patrick brought the sale of the Deanway United Church closed cemetery on Deanway to the attention of the Council. Anyone wishing to attend the cemetery could now do so by appointment with the owner of The Manse.**
12. **Date of next meeting –5 April 2023.**

Meeting closed 10.01pm

**These minutes are a true record of the meeting. Signed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**