CHALFONT ST GILES PARISH COUNCIL

A meeting of the Parish Council was held in The Gardens Association Hall, School Lane in Chalfont St Giles on Wednesday 4 January 2023 at 8.00pm.

Present:Councillor G Patrick (Chairman), Councillor D Bray, Councillor G Kirkby, Councillor R Gill, Councillor T Patrick-Smith, Councillor M Phillips, Councillor N Sebba and the Clerk.

**Public Forum:** None.

1. **Apologies for absence:** Councillor J Chamberlain, Councillor J Lomas, Councillor R Massey, Councillor J Ryman and Councillor J Webster.
2. **Declarations of Interest:** None/
3. **Minutes of the meetings held on 7 December 2022 46/22:** Were agreed and signed in the meeting.
4. **Clerks Notes:** Noted.
5. **Correspondence:**
	1. **Notification of Buckinghamshire Council survey on supporting the visitor economy:** The Clerk will complete this survey on behalf of the Council.
6. **Correspondence after the agenda was circulated:** None.
7. **Reports from committees**
	1. **Planning Committee Minutes for meeting 14 December 2022 47/22:** Proposed by Councillor Bray and seconded by Councillor Kirkby, all agreed.
8. **Standing items:**
	1. **HS2 Updates:** None**.**
	2. **Devolved Services:** The Devolved Services Team have responded to the Councils request for improved funding**.** Buckinghamshire Council’s budget will not be agreed until mid-February which is too late for precept setting, they are therefore recommending that the Parish Council should add any increased budget requirement to precept. As the precept already has an element of funding to balance the Devolved Services budget shortfall, the Parish Council will make a decision in February once the Buckinghamshire Council budget is set about whether or not they will continue to carry out Devolved Services.
	3. **Reports from outside organisations:** Planning Liaison are offering a meeting on Monday 30 January at 1pm. Councillor Bray will attend. Councillor Bray also reported that BALC would be celebrating their 75th Anniversary this year. A full complement of
	4. **News for inclusion in future publications:** The winner of the Christmas Tree Trail details will be added to facebook and the village newsletter.
	5. **Pond and Riverside Walk updates:** A follow up survey of the Willow by the village pond (T6) had been carried out and a recommendation for pollarding back to previous levels was recommended. A planning application will now be submitted as the trees are within the Conservation Area of Chalfont St Giles. Contractors will also be contacted to obtain quotes for the works.
	6. **Updates from the Community Boards:** None.
	7. **Items of importance from social media:** None.
9. **Current matters:**
	1. **To agree and adopt an updated sickness and attendance policy:** This item was moved to the next meeting of the Council**.**
	2. **To agree a budget for Community Board Traffic Schemes:** The Community Board project initiation document (PID) for double yellow lines at The Lagger junction with Deanway and on A413 by the Wheelhouse Veterinary Surgery was produced with a cost of £23,066. However the A413 part of the PID was incorrect, so this will not go ahead. The Parish Council agreed to add in a disabled parking space on the High Street. The Council agreed to pay up to a maximum £5,000 for the Deanway yellow lining and the disabled parking bay.
	3. **To agree a precept based on the 2023/24 budget:** The Clerk had been informed that the Council Tax base for the 2023-2024 period had been increased from the figures produced in December. The budget requirement for the period is £254,086 and the Council Tax Base is 3198.46 making a Band D property tax of £79.44. This is an increase of 9.2% or £6.69 on the 2022/23 budget. The Council agreed that this precept requirement should be forwarded to Buckinghamshire Council.
	4. **To agree a process for gathering support for traffic calming:** A survey would be created to explain what a raised crossing is, the costs and the possible outcomes of raising a crossing. This would then be circulated.
	5. **To agree a team and date for review of the Pheasant Hill Playground Tenders:** The deadline for the playground tender documents is Friday 27 January. A meeting would be held at 9am on Monday 30 January to open and examine the tenders. The preferred tender will then go to the full Council meeting on 1 February for approval.
	6. **To discuss the Local Plan and update the settlement review for Buckinghamshire Council:** The questions on the local settlement review were answered in the meeting.
	7. **To discuss a protocol for dealing with land developers:** It was agreed that in future, if development plans are in keeping with the Neighbourhood Plan then the developer will be invited to attend a 30 minute meeting. Prior to that meeting all details of the plans will be disclosed for prior examination by the Councillors.
10. **To review the finance documents for November 2022:** The accounts were agreed.
11. **Items for future agendas:**
12. **Date of next meeting –1 February 2023.**

Meeting closed 9.45pm

**These minutes are a true record of the meeting. Signed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**