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Chalfont St Giles Parish Council 2022/2023

Bank - Cash and Investment Reconciliation as at 31 May 2022

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**Confirmed Bank & Investment Balances**

Bank Statement Balances

31/05/2022	Current Account	1,000.00
31/05/2022	Reserve Account 1	501,644.22
31/03/2022	Reserve Account 2	4,115.59
31/05/2022	Building Society	187,095.83
31/03/2022	Staff Salaries	0.00
31/05/2022	Petty Cash	136.84
31/05/2022	Hampshire Trust Bank	86,406.32
30/05/2022	Public Sector Deposit Fund	85,000.00

**865,398.80**

Other Cash & Bank Balances

**0.00**

**865,398.80**

Unpresented Payments

**298.00**

**Closing Balance**

**865,100.80**

All Cash & Bank Accounts

1	Current/Reserve Account	502,346.22
2	Reserve Account 2	4,115.59
3	Building Society	187,095.83
4	Staff Salaries	0.00
5	Petty Cash	136.84
6	Hampshire Trust Bank	86,406.32
7	CCLA	85,000.00
	Other Cash & Bank Balances	0.00
	<b>Total Cash &amp; Bank Balances</b>	<b>865,100.80</b>

06/07/2022

**Chalfont St Giles Parish Council 2022/2023**

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**Cashbook transactions totalling £500.00 or more  
for the period 01/05/2022 to 31/05/2022**

**Payments**

<u>Cb No</u>	<u>Bank Account Name</u>	<u>Month</u>	<u>Date</u>	<u>Payment Ref</u>	<u>Payee Name</u>	<u>Amount</u>
1	Current Bank Accounts	2	09/05/2022	OP990	Buckinghamshire Council	1,213.33
1	Current Bank Accounts	2	16/05/2022	OP967	Buckinghamshire Council	1,213.33
1	Current Bank Accounts	2	16/05/2022	OP988	Chesham Town Council	907.20
1	Current Bank Accounts	2	16/05/2022	OP984	South Bucks Council	526.33
1	Current Bank Accounts	2	16/05/2022	OP985	South Bucks Council	1,239.99
1	Current Bank Accounts	2	31/05/2022	OP999	Gallagher (Came and Co)	2,129.36
1	Current Bank Accounts	2	31/05/2022	OP998	Gallagher (Came and Co)	5,423.80
4	Staff Salaries	2	25/05/2022	OP976	HMRC	2,554.16
4	Staff Salaries	2	25/05/2022	OP977	Buckinghamshire Council	2,587.12
4	Staff Salaries	2	25/05/2022	OP978		1,542.34
4	Staff Salaries	2	25/05/2022	OP979		2,475.34
4	Staff Salaries	2	25/05/2022	OP980		1,986.47
4	Staff Salaries	2	25/05/2022	OP951	Buckinghamshire Council	2,587.12
1	Current Bank Accounts	2	31/05/2022	Payroll	Staff Salaries	13,732.55

**Receipts**

<u>Cb No</u>	<u>Bank Account Name</u>	<u>Month</u>	<u>Date Banked</u>	<u>Amount Banked</u>
1	Current Bank Accounts	2	12/05/2022	4,818.18
1	Current Bank Accounts	2	24/05/2022	4,557.50
4	Staff Salaries	2	31/05/2022	13,732.55

## Detailed Income &amp; Expenditure by Budget Heading 31/05/2022

Month No: 2

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 General Administration</u>								
1076 Precept	0	116,144	232,287	116,144			50.0%	
1090 Interest Received	89	158	700	542			22.6%	
1110 Recharge -Insurance	282	(1,701)	1,700	3,401			(100.1%)	
1120 Rent - Sports Clubs	0	0	20	20			0.0%	
1140 Rent - O2 (UK) Ltd	0	1,000	1,000	0			100.0%	
1165 Rent -SSE Mast	0	0	9	9			0.0%	
1170 Community Board Payments	4,558	0	0	0			0.0%	
1200 Market Contributions	0	(400)	5,000	5,400			(8.0%)	
4000 Staff Costs	(13,733)	(22,292)	(140,000)	117,708		117,708	15.9%	
4005 Staff Training	(38)	0	(2,000)	2,000		2,000	0.0%	
4008 Staff Uniform	(129)	(129)	(500)	371		371	25.8%	
4010 Travelling Expenses	(27)	0	(500)	500		500	0.0%	
4015 Phone, broadband, mobile, post	(115)	(227)	(1,500)	1,273		1,273	15.1%	
4020 Stationery & Office Equipment	(212)	(212)	(1,000)	788		788	21.2%	
4025 Room Hire	0	52	(1,000)	1,052		1,052	(5.2%)	
4035 Audit Fee	0	0	(1,500)	1,500		1,500	0.0%	
4040 Insurance	(7,553)	(7,553)	(10,000)	2,447		2,447	75.5%	
4045 Lighting	0	4,343	(12,000)	16,343		16,343	(36.2%)	
4050 War Memorial	0	0	(1,000)	1,000		1,000	0.0%	
4055 Fire Extinguishers	0	50	(260)	310		310	(19.2%)	
4060 Chairman's Allowance	0	0	(100)	100		100	0.0%	
4065 Subscriptions	0	10	(2,500)	2,510		2,510	(0.4%)	
4070 Newsletter & Publicity	0	0	(1,000)	1,000		1,000	0.0%	
4075 Election Expenses	0	0	(2,000)	2,000		2,000	0.0%	
4080 Grants	(300)	(300)	(6,000)	5,700		5,700	5.0%	
4090 General Expenses	(191)	(232)	(2,000)	1,768		1,768	11.6%	
4100 Legal Expenses	0	0	(3,000)	3,000		3,000	0.0%	
4105 BC Car Park Fees	(2,022)	(2,022)	(12,500)	10,478		10,478	16.2%	
4110 Office Rental	0	(1,875)	(7,500)	5,625		5,625	25.0%	
4135 Data Protection	0	0	(500)	500		500	0.0%	
4140 Village Promotions	0	0	(1,000)	1,000		1,000	0.0%	
4145 Commemorations	(402)	(636)	(5,000)	4,364		4,364	12.7%	
<u>110 Library</u>								
1160 Rent - Library	0	1	1	0			100.0%	
4200 Library	0	0	(1,000)	1,000		1,000	0.0%	
<u>200 General Open Spaces</u>								
1150 Rent BLAA	0	(5)	5	10			(100.0%)	
1400 Recharge -Electricity	0	(7,069)	5,000	12,069			(141.4%)	
1405 Recharge -Water	0	(2,775)	1,200	3,975			(231.3%)	

## Detailed Income &amp; Expenditure by Budget Heading 31/05/2022

Month No: 2

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1415 Recharge-Effluent	0	(784)	620	1,404			(126.4%)	
1425 Recharge - Works	0	0	500	500			0.0%	
1600 Devolved Services Payments	0	6,719	6,718	(1)			100.0%	
4300 Fertiliser & Materials	(57)	(5)	(2,000)	1,995		1,995	0.3%	
4305 Machinery & Equipment	0	0	(4,000)	4,000		4,000	0.0%	
4310 Motor Vehicles	0	0	(3,000)	3,000		3,000	0.0%	
4315 Water Charges	(23)	(45)	(2,500)	2,455		2,455	1.8%	
4320 Building Maintenance	0	0	(2,500)	2,500		2,500	0.0%	
4325 Electricity	(1,670)	(520)	(10,000)	9,480		9,480	5.2%	
4335 Petrol/Diesel	(92)	(142)	(4,000)	3,858		3,858	3.5%	
4340 Children's Play Areas	(149)	(149)	(5,000)	4,851		4,851	3.0%	
4345 Dog Waste Bins	0	0	(1,300)	1,300		1,300	0.0%	
4350 Hire of Equipment	0	0	(500)	500		500	0.0%	
4355 Contract Work	(209)	(299)	(2,000)	1,701		1,701	15.0%	
4360 Allotments - Repair	0	0	(800)	800		800	0.0%	
4370 Pond - Stone End	0	0	(1,000)	1,000		1,000	0.0%	
4375 Seats	0	0	(800)	800		800	0.0%	
4385 Christmas	0	0	(5,000)	5,000		5,000	0.0%	
4390 Trees	0	0	(3,000)	3,000		3,000	0.0%	
4400 CCTV Scheme	0	0	(1,500)	1,500		1,500	0.0%	
4405 Devolved Services	(756)	0	(7,500)	7,500		7,500	0.0%	
4410 Heritage Trail	0	0	(1,000)	1,000		1,000	0.0%	
4415 Flowers	0	0	(2,000)	2,000		2,000	0.0%	
<u>210 Cemetery</u>								
1500 Cemetery Income	0	1,125	3,000	1,875			37.5%	
4500 Cemetery	0	0	(1,000)	1,000		1,000	0.0%	
<b>Grand Totals:- Income</b>	<b>4,928</b>	<b>112,413</b>	<b>257,760</b>	<b>145,347</b>			<b>43.6%</b>	
<b>Expenditure</b>	<b>27,679</b>	<b>32,184</b>	<b>275,760</b>	<b>243,576</b>	<b>0</b>	<b>243,576</b>	<b>11.7%</b>	
<b>Net Income over Expenditure</b>	<b>(22,750)</b>	<b>80,229</b>	<b>(18,000)</b>	<b>(98,229)</b>				
<b>Movement to/(from) Gen Reserve</b>	<b>(22,750)</b>	<b>80,229</b>						

Date: 06/07/2022

## Chalfont St Giles Parish Council 2022/2023

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## Cashbook 1

User: HG

## Current Bank Accounts

For Month No: 2

## Receipts for Month 2

## Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		521,277.97					521,277.97	
DP Banked: 04/05/2022		43.23						
DP Public Sector Deposit Fund		43.23			1090	100	43.23	Interest 2/12
DP Banked: 11/05/2022		281.87						
DP Bucks Healthcare Trust		281.87			1110	100	281.87	Reinstatement Insurance
DP Banked: 12/05/2022		4,818.18						
DP HMRC		4,818.18			105		4,818.18	VAT
DP Banked: 24/05/2022		4,557.50						
DP Buckinghamshire Council		4,557.50			1170	100	1,987.50	Wildflowers For Wellbeing
					1170	100	2,570.00	Trees Of Hope
DP Banked: 31/05/2022		45.79						
DP Nat West		45.79			1090	100	45.79	Interest 2/12
Total Receipts for Month		9,746.57	0.00	0.00			9,746.57	
Cashbook Totals		531,024.54	0.00	0.00			531,024.54	

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## Chalfont St Giles Parish Council 2022/2023

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## Cashbook 1

User: HG

## Current Bank Accounts

For Month No: 2

## Payments for Month 2

## Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
03/05/2022	Simply Waste Solutions	DP	131.58		21.93	4355	200	109.65	Waste Bin 2/12
09/05/2022	DCK Accounting Solutions	OP973	66.00		11.00	4090	100	55.00	Payroll April 2022
09/05/2022	Great British Deck Chair Co	OP965	345.00			4145	100	345.00	Jubilee Deck Chair Hire
09/05/2022	Yaldens	OP975	185.23		30.87	4340	200	149.10	Play Bark
						4300	200	5.26	Consumables
09/05/2022	Amazon Market Place	OP970	8.98		1.50	4145	100	7.48	Bunting Tape
09/05/2022	Fuel Genie	OP964	110.08		18.35	4335	200	91.73	Petrol/Diesel
09/05/2022	CSG Village Show	OP971	300.00			4080	100	300.00	Street Party Grant
09/05/2022	Best Kept Villages	OP969	50.00			4090	100	50.00	Competition Entries
09/05/2022	Buckinghamshire Council	OP990	1,213.33		202.22	4105	100	1,011.11	Car Park May 2022
09/05/2022	British Telecom	DD	138.01		23.00	4015	100	115.01	Phone/Broadband/Mobile
16/05/2022	Bankline Nat West	DD	32.90			4090	100	32.90	Bank Charges
16/05/2022	BALC	OP981	38.00			4005	100	38.00	Councillor Skill Training
16/05/2022	Buckinghamshire Council	OP967	1,213.33		202.22	4105	100	1,011.11	Car Park April 2022
16/05/2022	DCK Accounting Solutions	OP993	54.00		9.00	4090	100	45.00	Payroll May 2022
16/05/2022	Southern Electric	OP983	14.75		0.70	4325	200	14.05	Village Pond Electric
16/05/2022	Bucks Schoolwear Plus	OP991	155.00		25.80	4008	100	129.20	Staff Uniform
16/05/2022	Chesham Town Council	OP988	907.20		151.20	4405	200	378.00	Grass Cutting Feb
						4405	200	378.00	Grass Cutting March
16/05/2022	W H Garden	OP982	62.35		10.39	4300	200	51.96	Bench Hardwood
16/05/2022	South Bucks Council	OP986	146.17		24.36	4325	200	121.81	Electricity Ball Court/CCTV
16/05/2022	South Bucks Council	OP984	526.33		25.06	4325	200	501.27	Electricity Tractor Shed
16/05/2022	Vikiing	OP989	52.64		8.77	4020	100	43.87	Stationery
16/05/2022	Kalamazoo Direct	OP992	201.54		33.59	4020	100	167.95	Special Paper
16/05/2022	South Bucks Council	OP985	1,239.99		206.66	4325	200	1,033.33	Football Club Electricity
30/05/2022	Biffa Waste Services	DD	119.35		19.89	4355	200	99.46	Waste Bin
31/05/2022	Gallagher (Came and Co)	OP999	2,129.36			4040	100	2,129.36	Fleet Insurance
31/05/2022	Gallagher (Came and Co)	OP998	5,423.80			4040	100	5,423.80	Insurance
31/05/2022	Great British Deck Chair Co	OP997	50.00			4145	100	50.00	Security Deposit
31/05/2022	Castle Water	DD	22.66			4315	200	22.66	Rec Ground Water
31/05/2022	Nat West Bank	DD	8.19			4090	100	8.19	Bank Charges
31/05/2022	Staff Salaries	Payroll	13,732.55			216		13,732.55	Payroll May 2022
<b>Total Payments for Month</b>			28,678.32	0.00	1,026.51			27,651.81	
<b>Balance Carried Fwd</b>			502,346.22						
<b>Cashbook Totals</b>			531,024.54	0.00	1,026.51			529,998.03	

Date: 06/07/2022

## Chalfont St Giles Parish Council 2022/2023

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## Cashbook 4

User: HG

## Staff Salaries

For Month No: 2

## Receipts for Month 2

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked: 31/05/2022	13,732.55						
Payroll	Current Bank Accounts	13,732.55			200		13,732.55	Payroll May 2022
<b>Total Receipts for Month</b>		13,732.55	0.00	0.00			13,732.55	
<b>Cashbook Totals</b>		<u>13,732.55</u>	<u>0.00</u>	<u>0.00</u>			<u>13,732.55</u>	

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## Chalfont St Giles Parish Council 2022/2023

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## Cashbook 4

User: HG

## Staff Salaries

For Month No: 2

## Payments for Month 2

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
25/05/2022	HMRC	OP976	2,554.16			4000	100	2,554.16	PAYE
25/05/2022	Buckinghamshire Council	OP977	2,587.12			4000	100	2,587.12	LGPS
25/05/2022		OP978	1,542.34			4000	100	1,542.34	Staff Salaries May 2022
25/05/2022		OP979	2,475.34			4000	100	2,475.34	Staff Salaries May 2022
25/05/2022		OP980	1,986.47			4000	100	1,986.47	Staff Salaries May 2022
25/05/2022	Buckinghamshire Council	OP951	2,587.12			4000	100	2,587.12	LGPS April
<b>Total Payments for Month</b>			13,732.55	0.00	0.00			13,732.55	
<b>Balance Carried Fwd</b>			0.00						
<b>Cashbook Totals</b>			13,732.55	0.00	0.00			13,732.55	



Date: 06/07/2022

Chalfont St Giles Parish Council 2022/2023

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Cashbook 5

User: HG

Petty Cash

For Month No: 2

Receipts for Month 2

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Balance Brought Fwd :	163.84					163.84	
	Banked:	0.00						
			0.00				0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		163.84	0.00	0.00			163.84	

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Date: 06/07/2022

Chalfont St Giles Parish Council 2022/2023

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Cashbook 5

User: HG

Petty Cash

For Month No: 2

Payments for Month 2

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
31/05/2022	Christopher Smith-Hammond	PC336	27.00			4010	100	27.00	Travelling expenses
Total Payments for Month			27.00	0.00	0.00			27.00	
Balance Carried Fwd			136.84						
Cashbook Totals			163.84	0.00	0.00			163.84	



### ONGOING PARISH COUNCIL PROJECTS – May 2022

PROJECT TITLE	PC FUNDING	AMOUNT	GRANT PROVIDER	STATUS
<b>Agreed Projects</b>				
Wildflowers for Well Being		£1987	Community Board	Paid
Trees Of Hope	£1737	£2570	Community Board	Paid
<b>Completed Projects</b>				
Xmas event	£6128	£700	Bucks Building Soc	Paid
Winter Hanging Baskets	£0	£320	Welcome Back Fund	Paid
Christmas Tree Trail	£0	£1381	Welcome Back Fund	Paid
I Love St Giles	£0	£700	Welcome Back Fund	Paid
<b>Submitted Projects</b>				
The Lager/Deanway Yellow Lines			Community Board	Awaiting PID
A413 Wheelhouse Vets Yellow Lines			Community Board	Awaiting PID
A413 Speed Reduction			Community Board	Awaiting PID
Community Board Traffic Projects have been put on hold until 2023 as the current PID's were generated by Ringway Jacobs whose contract with Buckinghamshire Council will terminate in March 2022. The new contractor may be requested to generate their own PID's.				
<b>Ongoing Projects</b>				
Pheasant Hill Play Area Refurbishment			Align	Application Submitted
Align are now asking for matched funding for this project. As the land does not belong to the Parish Council it may be difficult to get funding. Councillor Simon Rouse has been asked to find the Buckinghamshire Council process for transferring land under The Localism Act 2011.				
Pond Refurbishment		£70,000	HS2	Application Submitted
Pond Refurbishment		£15,000	Community Board	Application submitted
Village Traffic Speed Reductions			HS2 Traffic Fund Tranch 2	Application Submitted
Accessible equipment Bowstridge Lane			Rotary	
Accessibility Paths Total Cost £67274.65	£8684.65*	£35000 £5000 £10000 £8655	EMR Disability Paths  Bowling Club Anon Donor CIL EMR Village Improvement	Work to begin May
A413 Crossing Bottom House Farm Lane			HS2 Traffic Fund Tranch 2	Application Submitted

\*Buckinghamshire Council asked for monies from CIL.

## Earmarked Reserves

Account	Opening Balance	Net Transfers	Closing Balance
320 Capital Reserve	612.91		612.91
330 EMR Footway Lighting	154,300.00		154,300.00
332 EMR Stone End	0.00		0.00
334 EMR Cemetery	13,000.00		13,000.00
336 EMR Play Areas	20,000.00		20,000.00
338 EMR Back Orchard	2,500.00		2,500.00
340 EMR Machinery & Equipment	31,000.00		31,000.00
342 EMR Motor Vehicle	7,000.00		7,000.00
344 EMR Multisport Ballcourt	14,800.00		14,800.00
346 EMR Library	28,000.00		28,000.00
348 EMR Tractor Fund	13,985.00		13,985.00
350 EMR Tractor Shed	19,600.00		19,600.00
352 EMR Office Equipment	10,700.00		10,700.00
354 EMR Village Improvement Fund	218,650.00		218,650.00
356 EMR Tennis Court	10,000.00		10,000.00
358 EMR War Memorials	10,000.00		10,000.00
360 EMR Repairs & Renewals	0.00		0.00
362 EMR Contingency Fund	0.00		0.00
364 EMR MVAS Signs	7,000.00		7,000.00
366 EMR Election	3,400.00		3,400.00
368 EMR Trees	0.00		0.00
370 EMR Pond	40,000.00		40,000.00
372 EMR Disability Paths	35,000.00		35,000.00
374 EMR Nora Blacklock Legacy	2,840.00		2,840.00
376 EMR COVID 19	0.00		0.00
380 EMR Parking	3,000.00		3,000.00
382 EMR Meeting Room	1,000.00		1,000.00
384 EMR Pensions Deficit	0.00		0.00
386 EMR Club Lease Renewals	10,000.00		10,000.00
388 EMR CIL	8,654.63		8,654.63
	<b>665,042.54</b>	<b>0.00</b>	<b>665,042.54</b>