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## Chalfont St Giles Parish Council Current Year

### Bank - Cash and Investment Reconciliation as at 31 January 2021

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#### Confirmed Bank & Investment Balances

##### Bank Statement Balances

29/01/2021	Current Account	1,000.00
29/01/2021	Reserve Account 1	562,288.38
31/01/2021	Reserve Account 2	4,115.10
31/01/2021	Building Society	186,908.92
29/01/2021	Staff Salaries	0.00
31/01/2021	Petty Cash	27.94
31/01/2021	Hampshire Trust Bank	85,000.00

839,340.34

##### Other Cash & Bank Balances

0.00

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839,340.34

##### Unpresented Payments

0.00

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839,340.34

##### All Cash & Bank Accounts

1	Current/Reserve Account	563,288.38
2	Reserve Account 2	4,115.10
3	Building Society	186,908.92
4	Staff Salaries	0.00
5	Petty Cash	27.94
6	Hampshire Trust Bank	85,000.00

Other Cash & Bank Balances 0.00

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**Total Cash & Bank Balances 839,340.34**

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10:53

**Nominal transactions totalling £500.00 or more**

for the period 01/01/2021 to 31/01/2021

No of Records Found	5
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## Detailed Income &amp; Expenditure by Budget Heading 31/01/2021

Month No: 10

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 General Administration</u>								
1076 Precept	0	223,830	223,830	0			100.0%	
1090 Interest Received	4	714	2,000	1,286			35.7%	
1100 Donations/Grants Received	0	10,844	0	(10,844)			0.0%	
1110 Recharge -Insurance	0	163	1,200	1,037			13.6%	
1120 Rent - Sports Clubs	0	5	20	15			25.0%	
1140 Rent - O2 (UK) Ltd	0	1,000	6,202	5,202			16.1%	
1165 Rent -SSE Mast	0	9	0	(9)			0.0%	
1200 Business Contributions	185	185	4,000	3,815			4.6%	
4000 Staff Costs	(440)	(82,013)	(110,000)	27,987		27,987	74.6%	
4005 Staff Training	(199)	(261)	(2,500)	2,239		2,239	10.5%	
4008 Staff Uniform	0	(175)	(500)	325		325	35.0%	
4010 Travelling Expenses	0	0	(500)	500		500	0.0%	
4015 Phone, broadband, mobile, post	(142)	(1,498)	(2,000)	503		503	74.9%	
4020 Stationery & Office Equipment	0	(714)	(2,000)	1,286		1,286	35.7%	
4025 Room Hire	0	0	(1,000)	1,000		1,000	0.0%	(1,000)
4035 Audit Fee	0	(1,280)	(1,500)	220		220	85.3%	
4040 Insurance	0	(6,583)	(6,800)	217		217	96.8%	
4045 Lighting	(635)	(6,458)	(12,000)	5,542		5,542	53.8%	
4050 War Memorial	(450)	(450)	(2,000)	1,550		1,550	22.5%	
4055 Fire Extinguishers	0	(209)	(200)	(9)		(9)	104.7%	
4060 Chairman's Allowance	0	(50)	(100)	50		50	50.0%	
4065 Subscriptions	(50)	(2,046)	(1,800)	(246)		(246)	113.7%	
4070 Newsletter & Publicity	0	(77)	(500)	423		423	15.4%	
4075 Election Expenses	0	0	(1,000)	1,000		1,000	0.0%	
4080 Grants	(3,200)	(13,250)	(6,000)	(7,250)		(7,250)	220.8%	
4090 General Expenses	(128)	(1,260)	(2,000)	740		740	63.0%	
4100 Legal Expenses	(716)	(1,457)	(6,000)	4,543		4,543	24.3%	
4105 BC Car Park Fees	0	(4,044)	(14,000)	9,956		9,956	28.9%	(6,000)
4110 Office Rental	0	(5,625)	(7,500)	1,875		1,875	75.0%	
4130 Community Board Payments	0	0	(3,500)	3,500		3,500	0.0%	
4135 Data Protection	(1,673)	(1,673)	(3,000)	1,327		1,327	55.8%	
4140 Village Promotions	0	0	(1,000)	1,000		1,000	0.0%	
4145 Commemorations	0	0	(2,000)	2,000		2,000	0.0%	
<u>110 Library</u>								
1160 Rent - Library	0	1	0	(1)			0.0%	
4200 Library	0	(95)	(1,000)	905		905	9.5%	
<u>200 General Open Spaces</u>								
1150 Rent BLAA	0	10	5	(5)			200.0%	
1400 Recharge -Electricity	0	(1,064)	5,000	6,064			(21.3%)	

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2021

Month No: 10

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1405 Recharge -Water	0	(653)	1,200	1,853			(54.4%)	
1415 Recharge-Effluent	0	(340)	620	960			(54.8%)	
1425 Recharge - Works	0	0	500	500			0.0%	
1600 Devolved Services Payments	0	6,523	6,523	(0)			100.0%	
4300 Fertiliser & Materials	0	(647)	(2,000)	1,353		1,353	32.4%	
4305 Machinery & Equipment	(61)	(694)	(4,000)	3,306		3,306	17.4%	
4310 Motor Vehicles	0	(468)	(3,000)	2,532		2,532	15.6%	
4315 Water Charges	(8)	(1,121)	(1,700)	579		579	66.0%	
4320 Building Maintenance	0	0	(2,500)	2,500		2,500	0.0%	
4325 Electricity	(325)	(2,409)	(5,500)	3,091		3,091	43.8%	
4335 Petrol/Diesel	0	(1,111)	(2,500)	1,389		1,389	44.5%	
4340 Children's Play Areas	0	(580)	(5,000)	4,420		4,420	11.6%	
4345 Dog Waste Bins	0	0	(2,400)	2,400		2,400	0.0%	
4350 Hire of Equipment	0	(445)	(1,000)	555		555	44.5%	
4355 Contract Work	(101)	(1,266)	(2,000)	734		734	63.3%	
4360 Allotments - Repair	0	0	(800)	800		800	0.0%	
4370 Pond - Stone End	(250)	(250)	(1,000)	750		750	25.0%	
4375 Seats	0	(1,848)	(700)	(1,148)		(1,148)	264.0%	
4385 Christmas	0	(4,981)	(5,000)	19		19	99.6%	
4390 Trees	0	(50)	(6,000)	5,950		5,950	0.8%	
4395 Multi-sport ballcourt	0	0	(500)	500		500	0.0%	
4400 CCTV Scheme	0	(320)	(3,000)	2,680		2,680	10.7%	
4405 Devolved Services	0	(5,730)	(7,500)	1,770		1,770	76.4%	
4410 Heritage Trail	0	0	(1,000)	1,000		1,000	0.0%	
4415 Flowers	0	(786)	(1,000)	214		214	78.6%	
<u>210 Cemetery</u>								
1500 Cemetery Income	0	5,000	3,000	(2,000)			166.7%	
4500 Cemetery	0	0	(600)	600		600	0.0%	
<u>300 Planning</u>								
4600 Planning Consultants	0	0	(5,000)	5,000		5,000	0.0%	
Grand Totals:- Income	189	246,227	254,100	7,873			96.9%	
Expenditure	8,379	151,924	254,100	102,176	0	102,176	59.8%	
<b>Net Income over Expenditure</b>	<b>(8,189)</b>	<b>94,303</b>	<b>0</b>	<b>(94,303)</b>				
plus Transfer from EMR	0	(7,000)						
<b>Movement to/(from) Gen Reserve</b>	<b>(8,189)</b>	<b>87,303</b>						

Receipts for Month 10

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		569,183.44					569,183.44	
DP Banked: 15/01/2021		222.00						
DP Ringway Jacobs		222.00		37.00	1200	100	185.00	Wildflower seeds 4619
DP Banked: 20/01/2021		3,024.28						
DP HMRC		3,024.28			105		3,024.28	Vat
DP Banked: 29/01/2021		4.49						
DP Nat West		4.49			1090	100	4.49	Interest
Total Receipts for Month		3,250.77	0.00	37.00			3,213.77	
Cashbook Totals		572,434.21	0.00	37.00			572,397.21	

## Payments for Month 10

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
04/01/2021	Simply Waste Solutions	DD	121.56		20.26	4355	200	101.30	Waste Bin 10/12
08/01/2021	British Telecom	DD	170.40		28.40	4015	100	142.00	Phone Broadband Mobile
11/01/2021	Information Commissioners Offi	DD	35.00			4090	100	35.00	Data Protection Registration
15/01/2021	Bankline Nat West	DD	25.85			4090	100	25.85	Bank Charges
15/01/2021	Rialtas Business Solutions	OP657	70.80		11.80	4090	100	59.00	Making Tax Digital
15/01/2021	BP Collins Solicitors	OP659	716.00			4100	100	716.00	Registration of Playing Field
15/01/2021	M A Polishing Ltd	OP656	540.00		90.00	4050	100	450.00	High Street Memorial Plaques
15/01/2021	Aubergine 262 Ltd	OP637	2,246.40		374.40	4005	100	199.00	WCAG Website Training
						4135	100	1,673.00	WCAG Website Set up
15/01/2021	Southern Electric	OP662	44.03		2.10	4325	200	41.93	Rec Ground Electricity
15/01/2021	George Brown Ltd	OP658	73.25		12.22	4305	200	61.03	Mower servicing equipment
15/01/2021	Southern Electric	OP651	41.56		1.98	4325	200	39.58	Pond Electricity
15/01/2021	Aquaic Solutions UK	OP655	300.00		50.00	4370	200	250.00	Pond Survey
15/01/2021	Chiltern Chamber of Commerce	OP660	50.00			4065	100	50.00	Annual Membership
15/01/2021	Southern Electric	OP650	292.62		48.77	4325	200	243.85	Tennis Club Electricity
15/01/2021	All Together Community	OP654	3,200.00			4080	100	3,200.00	Grant Food Parcels
18/01/2021	EON PLC	DD	762.42		127.07	4045	100	635.35	Street Lighting electricity
28/01/2021	Castle Water	DD	8.00			4315	200	8.00	Monthly direct debit
29/01/2021	Nat West Bank	DD	8.19			4090	100	8.19	Bank Charges
31/01/2021	Staff Salaries	Staff Payr	439.75			216		439.75	Staff Payroll Jan 2021
Total Payments for Month			9,145.83	0.00	767.00			8,378.83	
Balance Carried Fwd			563,288.38						
Cashbook Totals			572,434.21	0.00	767.00			571,667.21	



Receipts for Month 10				Nominal Ledger Analysis				
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Banked: 31/01/2021		439.75						
Staff Payr	Current Bank Accounts	439.75			200		439.75	Staff Payroll Jan 2021
Total Receipts for Month		439.75	0.00	0.00			439.75	
Cashbook Totals		439.75	0.00	0.00			439.75	

Payments for Month 10

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
26/01/2021	Nest Pensions	DD	439.75			4000	100	439.75	Staff Pensions
Total Payments for Month			439.75	0.00	0.00			439.75	
Balance Carried Fwd			0.00						
Cashbook Totals			439.75	0.00	0.00			439.75	